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|---|---|---|---|---|
| "Attach to FORM" Barcode Label 1 Here | "Attach to FORM" Barcode Label 2 Here | "Attach to FORM" Barcode Label 3 Here | "Attach to FORM" Barcode Label 4 Here | "Attach to FORM" Barcode Label 5 Here |
| "Attach to FORM" Barcode Label 6 Here | "Attach to FORM" Barcode Label 7 Here | "Attach to FORM" Barcode Label 8 Here | "Attach to FORM" Barcode Label 9 Here | "Attach to FORM" Barcode Label 10 Here<br>**NOTE:** Please use a new form if you exceed 10 labels |

## Details of Donor *(Block Capitals)*

**Repeat Donor No.**

**Title** **Forename(s)**

**Surname**

**Home Address**

**Postcode**

**No. of Bags Donated (Optional)**

**Email (Optional)**

**Phone No (Optional)**

- I understand that the items I have left will be sold by RSPCA Norwich & Mid-Norfolk on my behalf as my agent. The Goods remain my property until they are sold.
- I understand that any unsold goods can be disposed of by RSPCA Norwich & Mid-Norfolk at their discretion.
- I understand that I will only be contacted when the net sales value of goods is greater than £100 in any tax year.
- I understand that if I am contacted that I will be offered the value of the sale over £100 less a commission charge of 2.5% of the sale plus VAT.

## Gift Aid Declaration – for past, present & future donations

Gift Aid means RSPCA Norwich & Mid-Norfolk can reclaim Tax that you have already paid and add it to your charitable donations. It is worth an extra 25p for every £1 you donate. It costs you nothing and all you have to do is tick and date the gift aid declaration below:

**Please treat as Gift Aid donations all qualifying gifts of money made**

**today ☐** **in the past 4 years ☐** **in the future ☐**

**Please tick all boxes you wish to apply.**

**Signature** _____ **Date** ____/____/____

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6th April to 5th April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5th April 2008 and will reclaim 25p of tax on every £1 that I gave on or after 6th April 2008.

If you cease to be a UK taxpayer or no longer pay sufficient tax on your income and/or capital gains or change your name and home address please notify RSPCA Norwich & Mid-Norfolk.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**RSPCA Norwich – Sheringham Shop**,
C/O Hawthorn Lodge,
Low Road, North
Tuddenham, Dereham
NR20 3DH
**Tel:** 01603 729820

**Charity Number:**
206629

Please tick the box if you require to receive details of your annual Gift Aid Sales after 6th April each year ☐

Please tick the box if you do not wish to be kept informed about the latest news and events RSPCA Norwich & Mid-Norfolk ☐